Career Resources

Information on careers can be found in a variety of resources. This guide is designed to help point you in the right direction by providing a starting point for your research. Remember to always ask a librarian when you need assistance.

Reference Sources

The HC-HF section of the Reference collection contains many sources relating to careers, education requirements, salaries, and working conditions.

The Book of U.S. Government Jobs REF JK716 D36 2005
Encyclopedia of Careers and Vocational Guidance REF HF5381 .E52 2005
Guide to Internet Job Searching REF HF5382.7 .G85 2004
The Job Hunting Guide: Transitioning from College to Career REF HF5382.7 .W38 2002
Lands’ End Business Attire for Men REF TT618 L36 2004
Lands’ End Business Attire for Women REF TT507 L25 2004
The State of Working America 2004-2005 REF HC106.83 M57 2005

Databases

You can always access one of the databases available to you via the library’s homepage at http://library.cw.edu or by clicking on the library icon on any on-campus computer desktop. The databases can also be accessed from the CW Portal at http://portal.cw.edu and then clicking on the CW Library link.

Try the following databases to find articles relating to careers:

EBSCO Academic Search Elite
This database offers information in nearly every area of academic study including: computer sciences, engineering, physics, chemistry, language and linguistics, arts & literature, medical sciences, ethnic studies and more

ProQuest (Research Library)
Research Library provides access to full-text journals across a wide range of subject areas, including business, education, literature, political science, and psychology.

Vault Online Career Library
Vault includes a varied group of resources. This database is broken down into message boards, full-text industry guides, occupational outlook and job descriptions, and company research.
Internet Resources

There are numerous career related websites on the Internet. You should always check the source that is providing the information to ensure that it is valid and reliable. Here is a section of reputable sources that can start you on your way.

America’s Career InfoNet
http://www.acinet.org
Provides occupational and career information in addition to state labor market informational and statistical data.

The Bureau of Labor Statistics
http://www.bls.gov
Directory created by the US Bureau of Labor, with links to statistical data including unemployment rate, occupation information, and other statistical data.

Job Star Central
http://www.jobstar.org
Directory of job websites throughout the United States and internationally.

Monster Job Profiles
http://jobprofiles.monster.com/
Provides information on careers and speculations on job availability.

Occupational Outlook Handbook
http://www.bls.gov/oco
This Handbook describes what workers do on the job, working conditions, the training and education needed, earnings, and expected job prospects in a wide range of occupations.

O*Net (Dictionary of Occupational Titles)
http://online.onetcenter.org
Includes detailed information by career and includes the job description, skills needed, education requirements and much more.

Additional Resources

Best Resumes for College Students and New Grads    HF5383 K867 2005
Careers in Entertainment & Sports    HF5381 R34 2006
Career Opportunities in the Fashion Industry    TT507 V63 2002
Cover Letter Magic    HF5383 E4787 2004
Gallery of Best Resumes    HF5383 N62 2004

Periodicals
Occupational Outlook Quarterly
Workforce

Always remember to ask a librarian for assistance. We are here to help.

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